Non-Conflict of Interest/Familial Disclosure Form

Project: RFQ Landscaping Materials and Installation

All bidders must complete the following Non-Conflict of Interest disclosure form and attach this information to the bid.

As the bidder, I affirm that no principal, representative, agent, contractor or potential subcontractors, or other acting on behalf of or legally capable of acting on the behalf of the bidder, is currently an employee of GHS or the GHS Board; nor will any such person connected to the bidder currently be using or privy to any information regarding GHS or the GHS Board which may constitute a conflict of interest.

As the bidder, I understand that completing this form and self-disclosing potential conflicts of interest does not necessarily disqualify a bidder, but aids in identifying individual GHS employees, Board members and/or their family members who may have a personal or business connection to the bidder. GHS will insure that any individuals identified with a potential conflict will not be allowed to participate in the scoring or evaluation of the bid packages, to insure the integrity of the RFP process. This disclosure shall be presented to the VP of Business Operation who will then forward the information to the CEO. Fax this completed form to (810) 496-5766 and then attach original form to the bid proposal with your submission.

By the attached sworn and notarized statement we are disclosing the following familial relationship(s) that exists between the bidder or any employee/subcontractor of the bidder and any member of GHS or the GHS board. As bidder, I am also disclosing any familial relationships which exist.

The following is a list of individuals who may pose a potential conflict of interest as described above (provide employee/subcontractor name, GHS named contact, GHS contact’s position, and the familial relationship or NONE):

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Signature(s): ________________________
Title: ____________________________
Name of Firm: __________________________________________________________

STATE OF __________________________
( ) SS
COUNTY OF ________________________

On this __________ day of __________, 20____, before me a Notary Public in and for said county personally appeared ____________________________, agent of the said firm ____________________________, and who acknowledged the same to be his free act and deed as such agent.

__________________________________________

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